

## NZSTA Guidelines for Issuing of Letters of Good Standing

A NZSTA Letter of Good Standing declares that a NZSTA member:

- *Meets **all** the requirements for recognition for membership.*
- *Has agreed to abide by the NZSTA Code of Ethics.*
- *Meets the NZSTA requirements for continuing professional development.*
- *Is not subject to any disciplinary investigation or sanction.*

### Eligibility Criteria

A Letter of Good Standing will be issued only to current **Registered Members** who have held **NZSTA Full membership** for a minimum of **12 months**. NZSTA Registered membership applies to **practising** speech and language therapists who fulfil the NZSTA requirements for continuing professional development and who have agreed to abide by the NZSTA Code of Ethics.

Letters will be issued only for the specified purpose of application for membership of an MRA signatory professional association. The Letter of Good Standing will be sent (via email) directly to the relevant professional association and copied to the applicant.

Letters will be valid only for the membership year in which they are issued.

Applicants who have been NZSTA Full members for a period of less than one year **will not** be issued with a Letter of Good Standing but may be issued with a letter indicating the dates of their membership period.

Applicants with a period of lapsed membership and whose current membership is less than one year, **will not** be issued with a Letter of Good Standing but may be issued with a letter indicating the dates of previous membership, and if appropriate, a statement that they had not been subject to any disciplinary proceedings in that period of membership. The letter will also indicate that they have recently renewed membership.

Applicants who have in the past been subject to disciplinary investigation will have their request considered on an individual basis.

### Process of Application

An application for a Letter of Good Standing can be made by emailing the following form to [admin@speechtherapy.org.nz](mailto:admin@speechtherapy.org.nz).

Any questions can be also be emailed to [admin@speechtherapy.org.nz](mailto:admin@speechtherapy.org.nz).



New Zealand  
Speech-language  
Therapists' Association

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Reo Kōrero o Aotearoa*

## Request for NZSTA Letter of Good Standing

We endeavor to provide your Letter of Good Standing within two weeks of receiving this completed form where possible. Your Letter of Good Standing will be emailed directly to the MRA partner you nominate. Letters will be valid only for the membership year in which they are issued.

Name: \_\_\_\_\_

Mailing Address : \_\_\_\_\_  
\_\_\_\_\_

Postcode: \_\_\_\_\_ Email: \_\_\_\_\_

Telephone: (Home/mobile) \_\_\_\_\_ (Work/mobile) \_\_\_\_\_

Current place of Work: \_\_\_\_\_

Current employer: \_\_\_\_\_

Current hours of work per week: \_\_\_\_\_

Commencement date of this employment: \_\_\_\_\_

### Disclosure Information and Declaration:

1. I am a current Registered Member of NZSTA and my NZSTA Membership Number is: \_\_\_\_\_
2. I have been a Registered Member of NZSTA for the last 12 consecutive months Yes  No
3. I have no outstanding fees with the NZSTA: Yes  No
4. Have you ever been convicted of a criminal offence or an offence related to the practice of speech language therapy? Yes  No
5. Have you been the subject of a finding of professional misconduct, incompetence or incapacity by your employer or any other body? Yes  No
6. Have you ever been disciplined or sanctioned, or are there any disciplinary proceedings pending against you before any professional association, professional licensing authority or board, or other professional regulatory body? Yes  No



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7. My CPD log is up-to-date and sufficient. Yes  No
8. I have received supervision at least 4 times in the previous 12 months. Yes  No
9. Recency of practice (I have completed 1000 hours practice in the last 5 years). Yes  No
10. I have read and understand the NZSTA Code of Ethics (2008) and I agree to abide by this Code and any subsequent amendments. I understand that, should I cease to be a member, any complaint against me may be directed to the Health and Disability Commissioner for investigation. Yes  No
11. I declare that the information provided in this form, and all other relevant documentation, is true and correct. Yes  No

**MRA Partner Letter to be sent to:** \_\_\_\_\_

Signed: \_\_\_\_\_

Date: / /

Once completed, please email your application for a Letter of Good Standing to  
[admin@speechtherapy.org.nz](mailto:admin@speechtherapy.org.nz)