**CPD Framework FAQs**

*Do I need to use the new online framework for 2014?*

Yes. This will then be year one of a new three year cycle.

*If I am working part time should I only have to gather CPD points pro rata (ie if half time, half the CPD points)?*

This point has been carefully discussed. The position of the NZSTA is that the minimum points set, outlines the minimum standard, and that we want anyone who is practicing to meet this, whether you are part time or full time.

*What happens if I take a year off for maternity leave or sick leave?*

In this situation, we ask that you inform the office and that you can take a year off CPD. In effect, you can use two years to collect the minimum points required for one year.

*What happens if I can’t get all the points needed?*

We have provided examples of the types of CPD activities and want to allow you to log all the great professional development that you are completing in your roles every day. If you don’t think you will be able to gather the minimum points in one area please email or call the office to discuss this as we may be able to support you to find other examples of activity that can be included in the category.

*What happens if I am audited?*

We have moved to an audit system whereby 10% of our membership will be asked to allow the NZSTA to view their logs annually rather than having everyone submit their logs each year. If you are a part of the 10% audited you will alerted in April and have until the end of August to have your log ready for viewing. We will ask to see your related evidence only if there are questions around the online log.

Please remember that ongoing professional development is a part of our Code of Ethics and a requirement to be eligible to be a member of the NZSTA.

*I find it hard to get to NZSTA area rep meetings, what else contributes towards ‘Contribution to NZSTA?’*

You may be able to skype or phone into the conference or submit your comments via email in advance. Other examples of contribution to the profession could be involvement in International Communication Project activity in your area, involvement in SLT Awareness Week, submission of an article to Communication Matters, involvement in any professional development events for NZSTA, providing comments on a document for NZSTA.

Please email the office if you have any further queries and we will do our best to help you with these.